

LYME CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
**Regular Meeting**  
**March 10, 2016**  
**LCS Library – 6:00 PM**

**Call to Order by Gary Nicholson, Board of Education President, at 6:00 PM**

**MEMBERS PRESENT: Gary Nicholson, Deanna Lothrop, Scott Rickett, Lynn Reichert, Brian Peters, and Terry Countryman**

**MEMBERS ABSENT: Kathy Dyer - excused**

**ADMINISTRATORS PRESENT:**  
**Cammy Morrison, Superintendent**  
**Barry Davis, Principal**  
**Patricia Gibbons, Dir. of Pupil Services**  
**Sandra Rooney, Business Official**  
**Sherri Wilson, District Clerk**

**OTHERS PRESENT: Deborah Wilkinson, Katie Perkins, Brenton Goodhart, Dina Jareo, Cody Lothrop, Meghan Donaldson, Samantha Middlestate, Edward Barton, Lorraine Caramanna, and Marilyn Peters**

**PRESENTATIONS:**

**Science Grades 6-12**

Mrs. Katie Perkins, Mrs. Deborah Wilkinson, and Mr. Brenton Goodhart reported on Science Common Core, grades 6-12. Mrs. Perkins stated she sees a great improvement in students transitioning to middle school science, they are much more prepared for these classes with a wider science vocabulary, and more science concepts. Scores are increasing and teachers are seeing more interest in this curriculum. Mr. Goodhart and Mrs. Wilkinson also stated they felt students were becoming more engaged with science. Students are more prepared for higher level concepts. In middle school, students are being exposed to higher content areas such as light, electricity, magnetism, and weather.

**ELA Grades 6-12**

Mrs. Lorraine Caramanna and Mrs. Marilyn Peters reported on ELA Common Core curriculum, grades 6-12. Mrs. Peters provided a copy of the ELA regents exam as an example of the material covered. She stated that she feels common core is working. The exam focuses on what the students are expected to know, which lends itself to a deeper level of comprehension and detailed writing. Students are expected to read and write at a college level. She stresses this in her classroom in preparation for the regents exam. Mrs. Caramanna reported that she is seeing a much stronger english foundation in her students transitioning from elementary school. She focuses on strengthening higher level ELA expectations. She follows the common core modules while interjecting her own adaptations to the curriculum to keep her students engaged. Mrs. Caramanna feels students are benefiting from the common core curriculum.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Terry Countryman, and seconded by Deanna Lothrop - Motion is approved 6 – 0.

**1. Approval of Minutes:**

- February 11, 2015 - Regular Meeting

**2. Approval of Buildings and Grounds requests:**

- LCS Gymnasium – Kristyna Mills, DA and the Jefferson County Drug Task Force – Student and Community Drug Awareness Presentations – March 30, 2016 – Student assembly, 1:00-2:30 PM; Community Presentation, 6:30 – 8:00 PM

**3. Conferences and Workshops:**

- Christine Crouse – Syracuse Regional Industry Seminar – Liverpool, NY – February 24, 2016 – 12:00 – 4:00 PM
- Deborah Wilkinson – Albert Einstein Distinguished Educator – Washington, DC – February 27-March 1, 2016
- Alanni Piroli – Career Day Meeting – Thousand Island High School – March 4, 2016 – 12:30 – 3:30 PM
- Margaret Stevens/Patricia Gibbons – Data Warehouse Workshop – Jeff-Lewis BOCES – March 9, 2016 – 9:30AM – 12:00 PM
- Alanni Piroli – BOCES & RISE Counselor Meeting – Jeff-Lewis BOCES – March 9, 2016 – 9:00 AM- 3:00 PM
- Julianne Oliver – Foreign Language Scoring – Jeff-Lewis BOCES – March 17, 2016 – 12:00-3:30 PM
- Robin Weston – Library Automation Service – Jeff-Lewis BOCES – March 31, 2016 – 8:30 AM – 3:00 PM
- Patricia Gibbons – School Safety Series – Hilton Garden Inn, Watertown, NY – April 20, 2016 – 8:30 AM – 1:00 PM
- Patricia Gibbons – Legal Updates – Jeff-Lewis BOCES – May 11, 2016 – 11:30 AM – 2:30 PM

4. **Financial Reports:** January, 2016
  - School Business Report (Verbal)
  - Treasurer's Report
  - General Fund Warrant #17
  - General Fund Supplemental Warrant #15
  - School Lunch Fund Warrant #10
  - Federal Fund Warrant #13

**REGULAR AGENDA**

**Other Discussion and Action**

1. **Public Comments** – None at this time

2. **Ongoing Agenda Items:**

- Trend data for failure rates: Mrs. Stevens prepared and Mr. Davis presented a report to the Board containing this information
- Possibility of hiring private sector IT staff rather than services through MORIC
- Memorial tribute for Mr. Pasquale Caramanna, possibly in the form of a plaque and/or planting of a tree

3. **Board Information:**

- Hands on CPR – Guilfoyle Ambulance: Jeff Call, Mary Guyette and David Baker – February 23-24, 2016 – 9:00 AM – 2:30 PM
- Field Trip – NY Airbrake Engineering Open House 2016, Alanni Piroli – Middle School Grades – February 25, 2016 - 9:00 AM – 1:00 PM
- Fundraiser – Class of 2018, Deb Wilkinson – Bracelet and Keychain Sale – LCS – February 24 - March 10, 2016
- Field Trip – Bi-County Jr. Chorus, Helen Timerman – Case Middle School – February 26, 2016 – 9:00 AM – 3:00 PM
- Fundraiser – Class of 2019, Bridgette Sharlow – Terri Lynn Trail Mix Sale – LCS – March 3-24, 2016
- Field Trip – Odyssey of the Mind, Deb Wilkinson/Michele Bariteau – Watertown, NY – OOM Teams – March 5, 2016
- Great Beginning Dentistry Visit – Pre-K and Gr. 3-5, Christine Rickett – LCS Classrooms – March 14, 2016 – 9:00 - 11:00 AM
- Field Trip – National Honor Society Recognition Ceremony, Marilyn Peters – Watertown High School – March 23, 2016 – 6:00-7:30 PM
- Family Night STEM Event – Lyme 4-H Extended Day Program, Karen Greene – LCS Cafeteria/STEM room – March 24, 2016 – 4:00 -6:00 PM
- Field Trip – JCC Recipe for College Success, Janice Shepard – Gr. 11-12 SPED students – March 29, 2016 – 8:30 AM – 1:30 PM
- Family Night Celebrating the Earth Event - Lyme 4-H Extended Day Program, Karen Greene – LCS Cafeteria/STEM room – April 14, 2016 – 4:00 – 5:30 PM
- Field Trip –SUNY Plattsburgh, Alanni Piroli - Gr. 10-12 students – Plattsburgh, NY – March 11, 2016 – 7:30 AM – 5:00 PM. Prior approval granted by Superintendent Morrison due to the time frame of the trip.

4. **Board Information:**

- 2016-17 St. Lawrence – Lewis Cooperative Purchasing LP Gas/Propane Award for Lyme Central School Main Building-Suburban Propane, supplier
- 2016-17 St. Lawrence – Lewis Cooperative Purchasing Gasoline Bid Award for Lyme Central School Fuel Depot – Superior Plus, supplier

5. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the Lyme Central School District 2016-2017 School Year Calendar.

Motion for approval by Scott Rickett, seconded by Brian Peters, with motion approved 6 – 0.

6. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the field trip to Binghamton, NY for the Odyssey of the Mind State Competition on, April 1-2, 2016. OM teams will be accompanied by, Deborah Wilkinson and Michele Bariteau.

Motion for approval by Scott Rickett, seconded by Deanna Lothrop, with motion approved 6 – 0.

7. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the Gr. 10-12 field trip to SUNY Cobleskill as an informational college exposure visit, on April 8, 2016. The students will be accompanied by Alanni Piroli.

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 6 – 0.

8. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the Gr. 10-12 field trip to SUNY Potsdam and SUNY Canton as an informational college exposure visit, on March 18, 2016. The students will be accompanied by Alanni Piroli.

Motion for approval by Brian Peters, seconded by Lynn Reichert, with motion approved 6 – 0.

9. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the Watertown City School District contract for Health and Wellness Services.

Motion for approval by Brian Peters, seconded by Scott Reichert, with motion approved 6 – 0.

10. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to accept the 2016 Take Charge of Education Target donation in the amount of, \$192.40.

Motion for approval by Scott Rickett, seconded by Lynn Reichert, with motion approved 6 - 0.

11. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the 2016-17 Mohawk Regional Information Center BOCES Services Contract.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 6 – 0.

12. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the 2016-17 St. Lawrence-Lewis Cooperative Purchasing Fuel Oil Award, Plan C fluctuating rate, with supplier Superior Plus for Lyme Central School Main Building and for Lyme Central Bus Garage, with supplier Christman.

Motion for approval by Brian Peters, seconded by Scott Rickett, with motion approved 6 – 0.

13. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the 2016-17 St. Lawrence-Lewis Cooperative Purchasing Ultra-Low Sulphur Diesel Fuel Award, Plan C fluctuating rate with supplier Superior Plus, for Lyme Central School Fuel Depot.

Motion for approval by Brian Peters, seconded by Lynn Reichert, with motion approved 6 - 0.

14. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the sale and/or disposal of printer toner cartridges no longer being used to neighboring districts or BOCES.

Motion for approval by Scott Rickett, seconded by Brian Peters, with motion approved 6 - 0.

15. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the disposal of one (1) OKI 431 printer no longer in working order. Upon inspection, it is estimated to cost more to repair than to replace.

Motion for approval by Lynn Reichert, seconded by Scott Rickett, with motion approved 6 - 0.

16. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to accept a donation from the Blue Heron Game Feed Dinner, to the Gavin Tedford Memorial Scholarship fund in the amount of \$388.00.

Motion for approval by Brian Peters, seconded by Deanna Lothrop, with motion approved 6 - 0.

17. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to accept a donation from the Lyme Caddies Fundraising efforts, to the Lyme Central School Golf Program in the amount of \$3500.00.

Motion for approval by Brian Peters, seconded by Lynn Reichert, with motion approved 6 - 0.

18. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to approve the CSE/CPSE Committee Recommendations.

Motion for approval by Scott Rickett, seconded by Deanna Lothrop, with motion approved 6 – 0.

**ADMINISTRATIVE REPORTS:**

- Principal Report
- Director of Pupil Services Report
- Superintendent Report
- Transportation Report

**CORRESPONDENCE AND COMMUNICATIONS**

- 19. Correspondence Log
- 20. Calendar of Events, *March 2016*

**RECOMMENDATIONS AND ACTION**

21. **Board Action:**

**BE IT RESOLVED**, that the Board of Education takes action to:

- Revise job title for 1 FTE Groundskeeper/Cleaner, to 1 FTE Building Mechanic/Cleaner

Motion for approval by Brian Peters, seconded by Scott Rickett, with motion approved 6 - 0.

22. **Board Action - Personnel Changes as Listed:**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Deanna Lothrop, and seconded by Scott Rickett Motion is approved 6 – 0.

(A) Retirements:

Name	Position	Effective Date
<b>Joy Seymour</b>	1 FTE Special Education Teacher	June 30, 2016
<b>Diane Tedford</b>	1 FTE Elementary Teacher	June 30, 2016

(B) Resignations as listed: None at this time

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
<b>Ernest Cody</b>	Substitute Cleaner	\$9.00/hr	N/A	Retroactive hire date of: February 3, 2016
<b>Kenneth Sanford</b>	Var. Baseball Assistant Coach	N/A	N/A	March 11, 2016

(D) Job Title Change:

Name	Position	Annual Salary / Rate of Pay	Effective Date
<b>Todd LaSage</b>	Building Mechanic/Cleaner	Current rate of pay - \$17.00/hr	March 11, 2016

(E) PAID Coaching Appointments as listed:

Name	Spring 2016 Sports	Coaching Certification
<b>Stephen Lambert</b>	Mod. Baseball Coach	Temporary Coaching License 1 <sup>st</sup> Renewal*

**Coaches possess the following [as mandated by NYSED:**

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance \*
- Temporary Coaching License 2<sup>nd</sup>-4<sup>th</sup> Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

23. **Board Action:** Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Todd LaSage – Building Mechanic/Cleaner**
- **Kenneth Sanford – Varsity Baseball Assistant Coach**
- **Stephen Lambert – Modified Baseball Coach**

Motion for approval by Brian Peters, seconded by Lynn Reichert, with motion approved 6 - 0.

**ITEMS FOR NEXT MEETING – April 14, 2016**

- Dina Jareo to prepare a report for the Board containing the year of purchase for each of the District’s buses

**EXECUTIVE SESSION:**

**A motion is requested to enter executive session** for the discussion of litigation strategy regarding one current specific legal matter, and the performance history of one particular individual.

Motion was made by Scott Rickett, seconded by Brian Peters, to enter into executive session, with motion approved 6 - 0. Time entered, 7:10 PM.

**RETURN to REGULAR MEETING:**

**A motion is requested to adjourn the executive session and reconvene the regular meeting.**

Motion was made by Deanna Lothrop, seconded by Scott Rickett, to reconvene to the regular meeting with motion approved 6 - 0. Time returned, 9:15 PM.

**Motion for Adjournment:** **There being no further business or discussion,** a motion is requested to adjourn the regular meeting.

Motion was made by Brian Peters, seconded by Deanna Lothrop, to adjourn the regular meeting, with motion approved 6 - 0. Time adjourned, 9:17 PM.

Respectfully submitted:

---

Sherry Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, *March 10, 2016*
- All minutes are unofficial until approved by the Board of Education